

# 2012 NORTHWEST BANK OPERATIONS SCHOOL



Co-sponsored by



**Time:**

8:30 am to 4:00 pm

**Location:**

Chemeketa Community College  
Center for Business & Industry  
626 High Street NE  
Salem, Oregon

**School Dates:**

Wednesday, September 7, 2011  
Tuesday, October 11, 2011  
Tuesday, November 8, 2011  
Tuesday, December 13, 2011  
Tuesday, February 14, 2012  
Tuesday, March 13, 2012  
Tuesday, April 17, 2012  
Tuesday, May 8, 2012

## LEADERSHIP, MANAGEMENT AND KEY OPERATIONS AREAS

The Northwest Bank Operations School provides participants with the opportunity to explore the major issues facing bank operations personnel. It also provides a framework to examine the operations that support primary and ancillary bank services.

Participants will strengthen their leadership and management skills and gain an understanding of the interrelatedness of key operations areas and how they contribute to a bank's proficiency. Each segment will enhance the participant's understanding of their role within the financial institution.

Redesigned for the 2011-2012 session, the Northwest Bank Operations School will provide a valuable experience for participants regardless of the size of their financial institution. Faculty has been selected based on their ability to interact with students from institutions of any size.

**SCHOOL PARTICIPANTS WILL GAIN AN UNDERSTANDING OF:**

- The significant operational areas within a bank;
- Compliance issues impacting banks;
- The function of human resources and related laws;
- New accounts understanding;
- Oral and written Communications;
- And more!

**REGISTRATION FEE:**

\$1,600.00 (for 8 sessions)

Includes materials, lunch and refreshments.

To register, please complete and return the application form by Friday, August 26, 2011 to:  
Jo Ann Wright, Education Director  
Oregon Bankers Association  
PO Box 13429, Salem, OR 97309  
Fax: (503) 581-8714  
[jwright@oregonbankers.com](mailto:jwright@oregonbankers.com)

# Northwest Bank Operations School

Class of 2012

\$1600.00 for 8 sessions

Total Assets of Your Financial Institution:

- \$20 mm and under
- \$21 - 50 mm
- \$51 - 100 mm
- \$101 - 250 mm
- \$251 - 500 mm
- \$501 - 750 mm
- \$751 - 1 billion
- Over \$1 billion
- Bank Holding Company

Total Years of Financial Services Experience:

- Less than 6 months
- 6 months - 1 year
- 1 - 2 years
- 3-5 years
- 6 - 8 years
- 9 - 11 years
- 12 - 16 years
- 17 years or more

Total Years of Operations Experience:

- Less than 6 months
- 6 months - 1 year
- 1 - 2 years
- 3-5 years
- 6 - 8 years
- 9 - 11 years
- 12 - 16 years
- 17 years or more

List Your Primary Job Responsibilities:

1 \_\_\_\_\_  
2 \_\_\_\_\_  
3 \_\_\_\_\_

I have read the brochure and understand that any performance measures and attendance information will be released to my employer.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Nominating Officer's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Nominating Officer's Title

\_\_\_\_\_  
Nominating Officer's Email

-----  
**REGISTRATION**  
-----

**2012 NORTHWEST BANK OPERATIONS SCHOOL**

Chemeketa Center for Business & Industry | 626 High Street NE | Salem, Oregon

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

List Registrant's Names, Titles & Email Addresses (for confirmation):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**METHOD OF PAYMENT:**

- Check (made payable to Oregon Bankers Association)
- Visa/MasterCard

Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ 3 Digit V-Code: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Signature: \_\_\_\_\_

**FOR OBA USE ONLY**

Received \_\_\_\_\_ Period \_\_\_\_\_ Customer \_\_\_\_\_ Invoice # \_\_\_\_\_ Paid \_\_\_\_\_ Excel \_\_\_\_\_ ACT \_\_\_\_\_